Anjuman Ishat-e-Taleem Beed’s

**Milliya Arts, Science and Management Science College, Beed. 431122 (Maharashtra)**

**Affiliated to**

**Dr. B.A.M. University, Aurangabad (M.S.)**

**The Annual Quality Assurance Report**

**of the**

**IQAC**

**of the Year**

**2014-2015**

**Submitted**

**to**

**UGC, DELHI.**

**Part-A**

**The plan of action chalked out by the IQAC in the beginning of the year towards the quality enhancement and sustenance, and the outcome to be achieved by the end of the year:**

In the very beginning of the academic year 2014-2015, a Meeting was held in which the IQAC interacted with the staff (Teaching and Non-teaching) and various Academic Committees. There was a formal reminder of the operational suggestions of the PEER Team given in the PTR, and the Five Year Plan of the IQAC which had already been prepared. All the stakeholders have been provoked to be more and more dynamic so as to keep pace with the changing educational scenario. The teaching and Non-teaching staff have also been provoked to adopt dynamic benchmarks and measures for quality enhancement.

**PART- B**

**Outcome of the planning made in the beginning of the academic year and the efforts taken to bring the planning into being:**

As stated in the part **‘A’**, during the academic year 2014-2015, all the stake-holders have focused mostly on maintaining the usual and regular activities in the college and tried their level best to act as per the planning made in advance. The principal, through the IQAC has kept on reviewing the progress of the functions of the various academic committees and other activities in the college, and discussed different aspects of the college routine with the teachers.

**Activities reflecting the goals and objectives of the institution:**

**Involvement of the faculties in the curriculum designing:**

Few of the faculties have actively involved in the curriculum designing at the **UG** and **PG** level of the parent university.

* **Sayed Fareed Ahmad Nahri (dept. of Urdu)** and **Dr. Abdus Shakoor (dept. of Arabic)** actively got involved in the curriculum designing of -
* BA, B.Sc, B.Com **V** and **VI** Sem- **Urdu** and **Arabic.**
* **M.A. (Urdu)** and **M.A. (Arabic) Firs Year-** **I** and **II** sem. all Papers.
* **Dr. Shaikh Ataullah** (Dept. of **Physical Education**) has been the Chairman of **BOS**.

He has got involved in the curriculum designing of B. A.II year, III and IV Sem. all papers.

* **Dr. Seema Hashmi** (dept. of **Microbiology**), the **BOS** member.

**Innovation in curricular design and transaction: Nil**

**Interdisciplinary programmes started: Nil**

**Examination reforms implemented:**

As per the curriculum prescribed by the parent University, **tests** and **tutorials** are not mandatory. However, the faculties have been asked to extend the practices like conducting the tests and tutorials so as to continue the process of continuous evaluation of the students. The faculties are free to adopt any method aiming at the evaluation and assessment of the students.

**Initiatives towards faculty development programmes:**

The college has always motivated all the faculties to participate in the conferences, seminars, workshops and the various programmes such as the Refresher Courses, Orientation Courses, Summer/Winter Schools, Short Term Courses and Training Courses. It is necessary for the up gradation of subject knowledge and interdisciplinary knowledge, besides the placement of the faculties. It has resulted in that during the academic year, many faculties have participated in various faculty development programmes. Altogether the faculties have participated in-

* **Refresher Courses....................10**
* **Winter/Summer Courses.........04**
* **Short Term Courses................05**
* **National Seminars...................09**
* **National Conferences..............34**
* **International Conferences.......17**
* **Workshops..............................14**

**Total number of seminars/workshop conducted:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Department** | **Title of the Seminar** | **level** | **Sponsored by** | **Date and place** | **No. of participants** |
| **Physics** | A **Conference** on  **“ Material Science and Technology”** | **National** | **UGC** | **23-24 Dec. 2014**  **Milliya college, Beed.** | **169** |

**Research projects:**

1. **On going**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the faculty** | **Dept.** | **Title of the Research Project** | **Minor/Major** | **Amount**  and  **Funding Agency** |
| **Dr. S S Hussaini** | **Physics** | **‘Growth and Characterization of high quality NLO Crystal for Device Fabrication’** | **Major** | **18,75,000/-**  **DST** |
| **Dr Momin R K** | **Botany** | **Physiology and Biochemistry of some selected Medical Plants in Marathwada Region in Maharashtra** | **Minor** | **1,70,000/-**  **UGC** |
| **Dr. Mohd. Ataullah Jagirdar** | **Physical Education** | **‘Haemoglobin of Rural and Urban Student of Intercollegiate Students’** | **Minor** | **3,16,000/-**  **UGC** |

1. **Completed**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the faculty** | **Dept.** | **Title of the Research Project** | **Minor/Major** | **Amount and**  **Assisted By** |
| **Dr Shaikh K M** | **History** | **‘The Role of Muslim Ulema in the War of Independence of India’** | **Major** | **3,16,000/-**  **UGC** |

**New collaborative research programmes: Nil**

**Research grants received through various agencies: Rs. 3, 20,000/-**

**Details of research scholars:**

In the academic year **Mrs Ajaz Perveen** (English), **Mr. Ware R. L.** (Chemistry) **Mr. Wajid Baig** (Geography), **Mr. Faruq Saudager** (Physical Education) **Mr Abdul Raheem** (Chemistry) have been awarded **Ph.D.** degrees. **Shaikh Raees Naeem** (Physics) has submitted his thesis.

**Research Publication:**

The faculties have always been motivated towards the research work and publication. During the year faculties have taken marvelous efforts towards research publication. As the result, many research papers have been published through the reputed journals at National and International levels. It is shown below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Level** | **No of Publication** | **Research Papers accepted** | |
|  |  | **National** | **International** |
| **National** | **39** | **12** | **05** |
| **International** | **82** |

During the year the college has started two research journals. It is a kind of providing the platform to the researchers (teachers and students) for their publications.

The names of the research journals are-

* ‘Journal of **Advances in Applied Sciences and Technology’** ISSN No. **2393-8196**

(Online), **2393-8188** (print)

* **‘New Vision’** a multi disciplinary research journal **ISSN No**. **2394-9996**

**Details of the departments getting assistance/recognition under /SAP COSIST (ASSIST)/DST, FIST and other programmes: Nil**

**Post Doctoral Research: Nil**

**New recruitments: Nil**

**Sports Activities:**

The department of sports provides the coaching to the students and prepares them to participate in the different sport event held at different levels. During the academic year, two students have participated in Inter University Tournaments. The details of individual participation are given below.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name of the Players** | **Game** | **Place** |
| 01 | **Thorat Shushant** | **Ball Badminton** | **Chennai** |
| 02 | **Syed Aijaz** | **Football** | **Gwalior** |

**Incentives to the outstanding sportspersons:**

* The college bears the admission fees of all the sportspersons.
* The sportspersons who exhibit their appreciable performance in the sport event are felicitated and given appreciation certificates in the organized felicitation programmes.
* They are also given blazers, track-suits and sometimes the cash prizes.

**Teaching and Non-teaching ratio: 2:1**

**Unit Cost: 1: 66787/-**

**Improvements in the Library Services:**

* The library is fully computerized.
* All the required facilities are provided in the Reading Room.
* This year also the number of the reference books is increased.
* The number of the journals is increased.
* The news papers in English and other regional languages are also available in the library.
* The internet facilities are also provided in the library. It is free to all the students and staff members.

**New books and Journals subscribed and their value:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Academic Year** | **Books** | **Journals** | **Total amount** |
| **2014-15** | **653** | **180** | **185386/-** |

**Feedback from the stakeholders:**

The college has a mechanism of feedback. Feed backs on various aspects of the institution and Teaching-learning process are taken from the students and parents; feedbacks are also taken from the guest faculties, and the educationists visiting the college. There is a separate Feedback Analysis Committee. The committee goes through the feedback, analyses the feedback and then the reports are submitted to the Principal for necessary initiatives and measures.

**Computerization of the administration and the process of admissions and examination results, issue of certificates:**

All the works related to the process of administrations, admission, examination result and issue of various certificates are computerized.

**Increase in the infrastructural facilities:**

During the academic year, the management has extended few infrastructural facilities. These are as follows:

* Equipment in the labs.
* Renovation of the Class Room

**Technology up gradation:**

**Computer and internet access and training to the teachers, non-teaching staff and the students:**

* The computer and internet facilities have already been provided to the administrative office and all the departments.
* The internet access is made free to all the teachers and the students.
* Few faculties of the dept. of Computer Science are assigned the work of training to the teachers, students and the non-teaching staff.
* Whenever the new software are introduced, the faculties train the teachers, students and the non-teaching staff.

**Financial aids to the students**

* There are various Govt. scholarships for the economically backward students.
* The college has established **PSF** (**Poor Student Fund**) in which each teacher contributes at least Rs 500/- every year. This fund is used to provide the financial aids to the economically backward students to pay their admission fees and examination fees.

**Note: This practice is highly appreciated by the PEER Team at the time of**

**Re-accreditation.**

* Few of the teachers voluntarily and secretly help the poor students to pay their admission fees and examination fees.

**Activities and support from the Alumni Association:**

The college has its **Alumni Association.**

* The Alumni participate in various routine activities of the college.
* Frequently, the Alumni give feedback regarding the college functioning.
* Alumni regularly meet the institution, motivate the regular students and give their valuable suggestions towards the functioning of the college.
* Alumni, this year also continued contributing to the PSF.
* Few Alumni give the prizes to the students who exhibit appreciable performance in the sport and the cultural event organized by the college, especially during the Annual Social Gathering.

**Activities and support from the Parent-Teacher Association:**

* Regular meetings of Parent-Teacher Association are conducted.
* During the meeting the parents give their feedbacks on various aspects of the institution.
* Parents are free to come to college whenever they want and enquire about anything related to their children’s curricular and extracurricular activities, besides the functioning of the college.
* The feedbacks received from the parents are dealt seriously and the initiatives taken by the college are brought to their notice.
* If the parents have any justified complaints about overall system of the institutions, the college deals with it as priority measure.

**Health Services: Nil**

**Development Programmes for Non-teaching staff: Nil**

**Good Practices of the institution:**

**The good practices of the college are-**

* Active IQAC
* Feedback mechanism
* Faculty wise meetings.
* Organisation of **State Level Poster Presentation competition** and **Ahmed Bin Abood Memorial Physics-Maths Knowledge Test** on regular basis.
* Lecture series on **‘Moral Values’** in which religious personalities deliver lectures.
* **Remedial Coaching Classes** for the improvement of **English grammar** and **Communication Skills.**
* Lecture methods are supplemented by seminars, group discussion, and interaction with the students.
* Few departments encourage the senior students to teach junior students.
* Few departments conduct the **Subject Knowledge Tests** and **Quiz Competitions** based on subject knowledge.
* Free internet access to the students, teachers and the researchers.
* Continuous encouragement to the faculties for the submission of the **Major** and **Minor** **Research Projects.**
* **Career Guidance Cell** with enough study material.
* Under the scheme of the UGC, **Free Coaching Classes** for the students aiming at preparing them for civil services.
* Regular conduct of “**Meer Raunaq Ali State Level Essay Writing Competition**”.
* In order to motivate the staff, the college deputes few teachers to visit the reputed educational institutions in and out of Maharashtra to have insight into the current development in higher education, and also to adopt the best practices carried out by those institutions.
* Though the parent society/institution formulates the policy, it never interferes the administration of the college.

**Linkages developed with National/International academic/research bodies: Nil**

**Community Services:**

Most of the community services are brought into practice by means of the **NSS Unit** and the **Healthy Practices Committee**. During the academic year, few community services are brought into practice. These are shown below:

**The activities carried out by the NSS Unit:**

* On the eve of the **Gandhi Jayanti**, the NSS volunteers cleaned high school premises, dargha (shrine) and temple.
* On 15 Aug., 2014, the NSS volunteers organized a **visit to the Infant India**. There, the volunteers spent few hours with the Aids affected children and distributed fruits and other required materials among them.
* On 26th Nov., 2014 the college organized a rally to collect funds for victims of Jammu Kashmir flood affected people. The fund of Rs 5000/ was donated to the victims through proper channel.
* On 1st Dec., 2014, the NSS Volunteers organized Aids Rally. It was aimed at spreading awareness about AIDS.
* On 09th Jan., 2015, the NSS unit organized the **Blood Donation Camp** in the college. **17** students including few faculties donated blood. The college detains the donor’s cards. Whenever anybody is in need of the donor card, the college voluntarily provides the cards to the needy.
* During the routine NSS Camp, 1-7 Jan., 2015 the volunteers offered their services for making aware the villagers and their children in terms of their daily life style.

**Other activities:**

* All the faculties have voluntarily continued contributing to the **PSF** (Poor Student Fund). Every faculty, every year, contributes at least Rs 500/-. Economically backward student are provided the financial aids for admission fees and exam fees from the **PSF**.
* From the year 2012-13 the college has started providing the **‘Ramadan Kit’** to the **Widows** and **Divorcees** living below poverty line. This kit contains all the dry foods and other materials required for **‘Sheer Qurma’**, and wheat flour. The faculties voluntarily contribute at least Rs **500/**- for the purchase of **‘Ramadan Kit’**. The faculties and the students secretly make a survey to find out the needy and make home delivery of these kits. This year the college has distributed **50** kits.
* Department of Arabic conducts the lecture series on ‘***Moral Values***’. The eminent religious scholars are invited to enlighten the students on various issues like moral, ethical, social and civic.

**Activities carried out by Women Cell:**

* On 25th Sep., 2014 the **Women Cell** organized an event **“Role of Women in Keeping the Home Happy”**. Qaiser Begum was the recourse person who enlightened the girl students on the need of **moral values** and **religious teachings** without which women can’t make their domestic lives happy.
* On 29th Jan., 2015 the Cell organized an event **Law Related to Women in India**. Adv. **Dr. Anees Mohiuddin** guided the girl students towards the various laws related to women.

**Teachers’ Achievements: honours, awards at national and International levels**

* **Dr. Sayed S. B.** in the dept. of **Compute and Management Science**, on Sep., 2014 has been awarded as the member of **IACSE** (International Association for Cyber Science and Engineering.
* **Dr Mohammad Ataullah Jagirdar** has been awarded-
* **Rashtramata Ahilyamata Holkar Iedal Teacher Award 2014** by **Dnangar Samaj Karmachari Mahasangh**, Beed.
* **Dr. Ambedkar National Fellowship 2014** by **Bhartiya Dalit Sahitya Academy,** Delhi.
* **Ashrafuddin Faizi Best Teacher Award** by **Bazm-e-Shama-e- Adab,** Beedand **Urdu Daily Al-hilal Times,** Beed.
* **Dr. Imran Pathan Muneer Khan,** dept. of **Computer and Management Science** has been awarded **Urdu Dost Award** for his research contribution in **Urdu Computing** by **Bazm-e-Shama-e- Adab,** Beed **and Urdu Daily Al-hilal Times,** Beed.
* Mr. Amer Saleem, the librarian has been awarded **‘Mansoor Ali Khan Patodi Khel Ratan Award’** by the **Daily Diwya Warta** and the **Daily Kashmakash**, Beed.

**Membership of Academic Bodies of University:**

* **Dr Mohd. Ilyas Fazil**, the principal has been the member of the **Academic Council** of the parent University.
* **Dr. Shaikh Ataullah** (Dept. of **Physical Education**) has been-
* the Chairman of **BOS**,
* the member of the **Academic Council**
* the member of **BUTR**
* the member of **Faculty** and
* the member of **RRC** of the parent University.
* **Dr. Abdus Shakoor** (Dept of **Arabic**) has been-
* the member of **BOS**
* the member of **Faculty**
* the member of **RRC**
* the member of **32(5)** Committee
* **Dr. Seema Hashmi** (dept of **Microbiology**) is the **BOS** member.
* **Syed Fareed Ahmed** Nahri has been the **invitee member** of the **BOS** in **Urdu** of the parent university.

**Acting as Resource Person/Referee and others:**

* **Dr. S S Hussaini**, Head, Dept of Physics delivered an **Invited Talk** in the **National Seminar** held at Adarsh College, Omerga dist Osmanabad.
* **Dr. Shaikh Mohammad Ataullah Jagirdar-**
* Chaired a session in the **Regional Workshop** on **Revised Syllabus of M. P. Ed. CBCS** held at College of Physical Education, Aurangabad. On 02/08/2014.
* Chaired a session in the **Regional Workshop** on **Revised Syllabus of B. A. II year** held at Vaidnath Mahavidyalaya, Parli, Dist. Beed on 10/02/2015.
* **Dr. Mohammed Asif Iqbal**, Dept. of Microbiology, was invited as the resource person in the regional **Workshop** on **Revised Syllabus of B. Sc. II** held at **Yogeshwari Mahavidyalaya, Ambejogai** on 09/08/2014.
* **Dr. Feroz Ilyas**, Dept of Zoology-
* Delivered a lecture on the eve of **Environment Day** at St. Ann’s English School, Beed on 10th July, 2014.
* On 12th Aug., 2104 he acted as a resource person in the workshop entitled **Green Maharashtra Plan National Harit Sena Eco- Club**, organized by dept of **Forestry**, Beed. The participants were the teachers of various schools.
* On the eve of **Wild Life Week**, 7th Oct., 2014, he delivered a speech on **Wild Life** and **Environment.**
* On 12-13 March, 2015, at the Ward’s Meet at **Prench Tiger Reserve**, **Nagpur**, **Maharashtra**, he guided the participants on the topic **‘Peacock Sanctuary,** Beed.

**Awards and Social Recognitions:**

* **Prof. Syed Fareed Ahmad Nahri** (dept of Urdu) has been-
* Life Member of **Salam Education Society**, Beed.
* Member of Executive body, **Hamdard Public Library**, Beed.
* Member of **Ideal Education and Welfare Society**, Beed.
* Life member of **Al-Falaa Public Library**, Beed

**Social contribution of the faculties:**

* The faculties of the dept. of **Computer and Management Science** voluntarily conducted-
* A ten day **‘The** **Computer Literacy Programme’ for the teachers.**
* A ten day **‘Moodle** **Training Programme’** through which the faculties have trained **300 teachers:** teachers of High schools, Jr. Colleges, D.Ed. College and Primary Schools run by the parent society. The participant teachers have been trained for **E-Learning** through **MOODLE.**
* **Dr Abdul Anees Abdul Rasheed,** dept. of English voluntarily trained the teachers of **Sir Sayed School (Primary and High School)** for **11** days.The aim of the training was **to improve the English and Communication Skills** among the trainee teachers.
* **Dr. Abdus Shakoor, dept. of Arabic** has regularly participated in the **Annual Gathering** of **Madarsa Arabia, Darul-uloom, Beed.**
* **Dr. Abdul Samad** (dept. of Arabic) has regularly participated in the **‘Adult Education Awareness Programmes’** in educationally backward areas of the city.
* **Dr. A J Khan,** Dept of Chemistry, through the Career Guidance Cell, has regularly got involved in guiding the students of **High School** towards the **Career development.**

**Students Achievement and Awards:**

1. **Students’ Academic Achievements:**

* **Pathan Nabila Khanam Mustameer Khan** stood **4th** in the **Merit List** of the **University**, in the **B. Sc Final Year Exam** held in **M/A 2015**.
* **Ms Heena Kausar Syed Jafar**, in the **B. Sc III Exam**, stood **topper** in the University by securing **highest marks** in the subject **Microbiology.** For that she has been awarded **‘Late Rangrao Lohagaonkar Deshpande Prize’.**

1. **Students’ Achievements in Extra Curricular Activities:**

* **Rahila Sadaf, B. Sc. III** participated in **Luis Pastuer Co-memorance Quiz at International level.** It was an Online Quiz Competition by **Biocognizance Inc. Germany.** She stood **2nd in All India Rank.**
* **Pathan Nabila** participated in the **State Level Physics-Math Knowledge Test, 2014** conducted by the parent institution and stood **First.**
* **Pathan Nabila** and **Amtus-Qudus, B. Sc. III** participated in the **State Level Science Talent Search Exam** conducted by Balbhim College, Beed and they, as a team got **Third Position.**
* **Miss Nasim-us-Sahar** participated in the **6th Meer Raunaq Ali State Level Essay Writing Competition** conducted by the parent institution and stood **First** and she has been awarded **Alhaj Ahmad Bin Abood Award.**

**Co-curricular and Extracurricular Activities organized by different departments:**

* Dept of **Urdu-**
* Organized **Muqabla Mazmoon Nawesi (Essay Writing Competitions)** in Dec., 2014. **Twenty** students participated in the event.
* Organized **Adabi Knowledge Test** (Literature Knowledge Test) in Feb., 2015. **Seventy** students participated in the event.
* Dept of Arabic organized **Tareeq-e-Islam Quiz** (Islamic History Quiz). **Eighty** students participated in the event.

**Routine extracurricular activities carried out by the departments:**

* Students Seminars.
* Essay Writing Competition
* Subject Knowledge Test
* Speech Competitions
* Bait-baazi Competitions
* Good Handwriting Competitions
* Senior students are encouraged to teach the juniors

**Activities of the Career Guidance and Counseling Cell:**

**Career Guidance Cell:**

The college, by means of the **Career Guidance Cell,** has always tried to encourage and motivate the students towards the civil services. The Cell continuously takes initiatives for preparing the students to participate in the various competitive examinations. The initiatives taken by the Cell have been as follows:

* The Cell organized a **Motivational Lecture** on **30/08/2014**. The resource persons were the two alumnae, **Mr Shaikh Shahbaz, Software Engineer, Alliance Life Science Company, Pune** and **Mr. Naveed Quadri, Q/A, Atra Pharma, Aurangabad.** The resource persons guided the students towards **‘Job Opportunities** in **IT sector’** and **‘Career in PSC’.**
* On **18/09/2014 Prof A. J. Khan** and **Prof. Momin F. I.** guided the students towards **“What after Graduation”.**
* On **8/12/2014,** the Cell conducted **Psyche Central Personality Test.** It was aimed at judging the personality of the students.
* On **09/01/2015**, the Cell conducted a programme on **“Secret of Success”**. The resource person, **Anil Kulkarni, Ultra Institute, Pune** delivered an inspirational interactive lecture on the topic.
* On **18/02/2015**, a programme on **“Skill Development”** was organized. **Mr Raj Kumar Sanga,** research scholar in Biotechnology was invited as the resource person who delivered an informative and motivational lecture on the topic.

From the Year 2013-14, under the scheme of the UGC providing the grants for the **Free Coaching** to the students belonging to the minorities, who aspire to appear for the Civil Service Examination, the Cell has started the **‘Free Coaching Lectures Series’**. Every Saturday, the Cell organizes the **‘Career Guidance Lecture’** for the students. Few of the faculties and some guest faculties have been assigned the work related to the career guidance.

**Placement Services provided to the students: Nil**

**Part D: Future Plan**

The college has planned-

* To introduce **MOODLE**
* To enhance research facilities.
* To organize Conference/Seminar/Workshops.
* To extend the research outreach of the active faculty members especially through consultancy.
* To encourage Ph.D. holder to become recognized Research Guides.

**Coordinator Principal**