Minutes of the meeting:

The meeting of the IQAC members was held on **02 December**, **2020**. There were analytical and creative discussions on the agenda. The resolutions are as follows:

- It was decided to carry out the final process of EOMS Audit on online mode.
- It was decided to encourage the faculties, different academic committees and cells to arrange online routine and innovative co-curricular and extracurricular activities: Poster Presentation, P M K T, Essay Writing, Elocution, etc. It was also decided to organize these activities at National level.

Few other things resolved during the meetings:

- ✓ It was decided to carry out the surveillance of the Green Audit. The concerned faculties were advised to prepare for that.
- ✓ It was decided to collect the data required for the AQAR which would be submitted accordingly.
- ✓ It was decided to strengthen the Science Forum: to plan innovative activities, to take efforts for better execution of the activities.

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Minutes of the Meeting

The IQAC has met as per the decided schedule over ZOOM app.

NAAC has announced the successful prequalification of the college. The cell discussed the future path.

Principal

- 1. Dr. Abdul Anees
- 2. Dr. Syed H.K.
- 3. Dr. Hussaini S.S.
- 4. Mr. Thakur S.V.
- 5. Dr. Rafeeque Sk.
- 6. Dr. Seema Hashmi
- 7. Dr Khan A.J.
- 8. Mr. Momin F.I.
- 9. Dr. Shaikh R.N.
- 10. Dr. M. Asef
- 11. Mr. Mohammed Rizwan

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Minutes of the meeting:

The meeting of the IQAC was held on 14/08/2020 at 3:00 pm in the IQAC office.

The IQAC-

- ✓ Reviewed the academic, curricular, co-curricular and administrative activities during the year 2019-20.
- ✓ Reviewed the functioning of all departments and academic committees: academic matters, curricular, co-curricular and extracurricular activities and the outcomes.
- ✓ Reviewed the different extracurricular, research, extension, community and social activities carried out by the departments, different committees, units and cells.
- The IQAC reviewed the online teaching learning arranged by the faculties. It was
 resolved that faculties would be encouraged to enhance the mode of online
 teaching and learning process.
- Each IQAC member was given the copy of the latest Assessment and
 Accreditation Framework introduced in July, 2020. The members were advised to go through the framework, analyze it, think, discuss and generate ideas.
- It was also resolved that after the discussion and exchange of ideas among the IQAC members, the certain aspects of the chalked out perspective planning would be modified and few dimensions would be added.

Minutes of the meeting:

- The meeting was held on 05/09/2020.
- There were analytical and creative discussions on each aspect of the latest Assessment and Accreditation Framework.
- All the IQAC members exchanged their ideas towards each criterion and the respective key indicators.
- It was decided to modify few of the aspects of the existing perspective planning and to add few dimensions.
- It was decided to form few more committees for the better execution of the planning.
- It was also decided to share the perspective planning with all the stakeholders. It
 would be by means of social media, meetings, phonic and face to face
 communications.

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Minutes of the online meeting:

There was an online meeting (Google Meet) with the IQAC members on 16th June, 2020.

There were discussions on the strategies to be chalked out towards academic and non academic matters in the light of COVID-19.

The following were the resolutions:

- To encourage the faculties to arrange online teaching/work from home.
- To arrange online co-curricular and extracurricular activities.
- To encourage the faculties to develop e-contents accessible for the students through MOODLE, Face book, You tube and intimate the students accordingly.
- To encourage each faculty to arrange students' online counseling in terms of COVID-19: the nature of pandemic, causing factors, preventive measures, the government's SOP regarding COVID-19, etc.
- To encourage the faculties to console and motivate the respective mentees against the panic spread by COVID-19.
- To encourage the faculties to attend online seminars, conferences, workshops and faculty development programmes.

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Minutes of the Meeting

The IQAC has met as per the decided schedule over ZOOM app.

The DVV clarification sought by the NAAC office, and collected by the respective criteria chairmen were discussed and decided to submit the same. The discussion regarding the further preparations also took place.

Principal

1. Dr. Abdul Anees

2. Dr. Syed H.K.

3. Dr. Hussaini S.S.

4. Mr. Thakur S.V.

5. Dr. Rafeeque Sk.

6. Dr. Seema Hashmi

7. Dr Khan A.J.

8. Mr. Momin F.I.

9. Dr. Shaikh R.N.

10. Dr. M. Asef

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Principal

Minutes of the Meeting

The IQAC has met as per the decided schedule. The Coordinator has started the meeting with review of progression.

After thorough discussions IQAC has focused on agenda points and resolved following:

- 1. It was decide to start submission of SSR data on HEI portal.
- 2. Based on the request received from **Mr Najmoddin** (Parent Representative) he is relieved from IQAC.
- 3. Principal has nominated **Mr. Mujtaba Ahmed Khan** as Parent Representative to IQAC.

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1. Dr. Abdul Anees

2. Dr. Syed H.K.

3. Dr. Hussaini S.S.

4. Mr. Thakur S.V.

5. Dr. Rafeeque Sk.

6. Dr. Seema Hashmi

7. Dr Khan A.J.

8. Mr. Momin F.I.

9. Dr. Shaikh R.N.

10. Dr. M. Asef

11. Mr. Mohammed Rizwan

Principal

Minutes of the Meeting

The IQAC has met as per the decided schedule. The Coordinator has started the meeting with review of progression.

After thorough discussions IQAC has focused on agenda points and resolved following:

- 1. The request from Dr Asad Baig and Dr Farooqui Qayyum for exlusion from IQAC was considered and exclusion was unanimously agreed.
- 2. Principal has permitted the exclusion of above said faculties from IQAC.
- 3. Principal after consulting with IQAC and appointed following members as replacement to exclusions.
 - o Dr Khan A.J. (Department of Chemistry)
 - o Dr. Shaikh R.N. (Department of Physics)
- 4. The AQAR data for 2018-19 was presented before IQAC which was subsequently approved and submission was finalized.

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1. Dr. Abdul Anees

2. Dr. Syed H.K.

3. Dr. Hussaini S.S.

4. Mr. Thakur S.V.

5. Dr. Rafeeque Sk.

6. Dr. Seema Hashmi

7. Dr Khan A.J.

8. Mr. Momin F.I.

9. Dr. Shaikh R.N.

10. Dr. M. Asef

11. Mr Farooqui Luqman

Minutes of the Meeting

The IQAC has met as per the decided schedule. The Coordinator has started the meeting with review of progression.

After thorough discussions IQAC has focused on agenda points and resolved following:

- 1. Review of Semester Performance was done.
- 2. Data review and finalization for AQAR submission.

Principal Shailann.

1. Dr. Abdul Anees

2. Dr. Syed H.K.

3. Dr. Asad Baig

4. Dr. Hussaini S.S.

5. Dr. Qayyum Farooqui

6. Mr. Thakur S.V.

7. Dr. Rafeeque Sk.

8. Dr. Seema Hashmi

9. Mr. Momin F.I.

10. Dr. M. Asef

Minutes of the Meeting - I

The IQAC has met as per the decided schedule. The Coordinator has started the meeting with review of progression.

After thorough discussions IQAC has focused on agenda points and resolved following:

- 1. Institutional performance for academic year 2015-16 was reviewed.
- 2. Few members have given suggestions on improving Library Facilities specially e-library).

Principal

- 1. Dr. Abdul Anees
- 2. Dr. Syed H.K.
- 3. Dr. Asad Baig
- 4. Dr. Hussaini S.S.
- 5. Dr. Qayyum Farooqui
- 6. Mr. Thakur S.V.
- 7. Dr. Rafeeque Sk.
- 8. Dr. Seema Hashmi
- 9. Mr. Momin F.I.
- 10. Dr. M. Asef